

# BACHELOR OF BUSINESS ADMINISTRATION (BBA)



# PROSPECTUS

**SCHOOL OF BUSINESS MANAGEMENT**  
**CKB COMMERCE COLLEGE, JORHAT**

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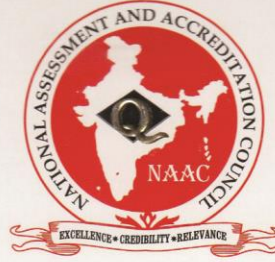
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**SESSION: 2022-23**

# **PROSPECTUS**

**BACHELOR OF BUSINESS ADMINISTRATION  
CKB COMMERCE COLLEGE, JORHAT**



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# Certificate of Accreditation

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Chandra Kamal Bezbaruah Commerce College  
Jorhat, affiliated to Dibrugarh University, Assam as  
Accredited  
with CGPA of 2.54 on seven point scale  
at B<sup>+</sup> grade  
valid up to December 15, 2021*

*Date : December 16, 2016*



*Director*



# Contents ...

	Page No.		Page No.
1. About the Institution .....	8	24. IQAC .....	17
2. Objectives of the Course .....	10	25. Academic Facilities .....	17
3. Working Hours .....	10	25.1 IGNOU Study Centre .....	17
4. Medium of Instruction .....	10	25.2 DODL Study Centre .....	17
5. Course of Study .....	10	25.3 KKHSOU Study Centre .....	18
6. Specialization Subject .....	11	25.4 Indian Accounting Association (IAA) Branch .....	18
7. Examination Pattern .....	12	25.5 Certificate Course in Tally Accounting	18
8. Eligibility .....	13	25.6 Book Bank .....	18
9. Admission .....	13	25.7 Internet Facility .....	18
10 A) Fee Structure.....	13	25.8 Xerox Facility .....	18
10 B) Tuition Fee .....	14	26. Other Facilities .....	18
11. Academic Schedule .....	15	26.1 Auditorium .....	18
12. Identity Card .....	15	26.2 Games & Sports .....	18
13. Uniform for Students .....	16	26.3 Parking Facility .....	18
14. Library Facility .....	16	26.4 Canteen Facility .....	19
15. Hostel .....	16	27. Other Bodies .....	19
16. Students' Co-Curricular Activities .....	16	27.1 CKBCC Cine Club .....	19
17. Career Counselling .....	16	27.2 Health and Sanitation Club .....	19
18. Women's Cell .....	16	27.3 Innovation Entrepreneurship and Career Guidance Cell (IECGC) .....	19
19. Alumni Association .....	17	27.4 DELVESS .....	19
20. Parents-Teachers' Association .....	17	27.5 Students' Union.....	19
21. Other UGC Recommended Committees/Cell .....	17	27.6 Red Ribbon Club.....	19
22. B.Com / BBA Course .....	17	27.7 Disabled Friendly Resource Room ...	19
23. ICAI:ICWAI Support .....	17		



## *Principal's Message*

Dear Students,

Congratulations to you all on the successful completion of Board examination. I welcome you to the Chandra Kamal Bezbaruah Commerce College- a premier higher educational institution in the Upper Assam. Our College has completed glorious 54 years of dedicated service. We are strategically located on a 6-acre campus in Jorhat with beautiful buildings and a wide range of specialized facilities and resources.

Our College plays a vital role in the livelihood and personality development of the students. The co-curricular and extracurricular activities are designed for active participation of the students and to instil a sense of self-motivated, lifelong learning. We impart the values of time management, discipline, punctuality and humanistic values for all-round development of students.

We are proud of the exceptional teaching staff that is engaging students in a wide range of exciting learning opportunities. We are committed to providing quality education by equipping our students with skills, confidence and a positive approach. The College is relentlessly striving to observe and maintain academic excellence. We believe in the overall growth of our students. We strive to impart knowledge and skill with an intermingling of values.

Keep in mind what you are doing now; you are doing for tomorrow. You are building a portfolio of knowledge and skills pertinent to your vision of your future in the world. Our staff and I will be pleased to assist you to realize that vision in every way we can. Nonetheless, training for tomorrow is about empowering yourself.

The prospectus introduces you to Chandra Kamal Bezbaruah Commerce College and provides detailed information of courses offered, fee structure, general rules and eligibility criteria etc. I advise you to read this document carefully, and once you join, I anticipate you to cooperate in our mission of providing a new dimension to education.

Finally, I would like to thank you for choosing our college for the building of your career.

Dr Ranjit Sarma  
Principal



**ABOUT CKBCC SCHOOL OF MANAGEMENT**  
**CKB COMMERCE COLLEGE, JORHAT – 1**



**History of the School :**

With an aim to introduce a professional course Bachelor of Business Administration (BBA) was introduced under CKBCC School of Management affiliating to Dibrugarh University in the year 2006 with the principalship of Dr. P. C. Borah and Dr. Sarat Borah as the Coordinator with a handful of students. Maniram Lahon and Dr. Satya Deka also coordinated the department successfully in the latter years. At present Sarangapani Phukan (MBA, PGDCA) is coordinating the department with the principalship of Dr. Ranjit Sarma (M.Sc., M.Phil., Ph.D.).

**From Co-ordinators Desk :**



**SARANGAPANI PHUKAN (MBA, PGDCA)**  
**Co-ordinator (Dept. of BBA)**  
**CKBCC School of Management**

**“WELCOME TO CKBCC SCHOOL OF MANAGEMENT --- Your Academic Home --- A Home Beyond Your Home”**

What we strongly believe in and practice at our institution is the quality education with proper blend of professional skills and human values. Here at ckbcc school of management, individual attention and mentoring is the prime focus area that nurtures our students under one roof with utmost care and sharp monitoring. In this process, we shape our students personality, inculcate the right kind of attitude towards



professional and general life, value for time and hard work, gradually establishing smart thinking and respect for human values in them.

Our academic home has developed a culture where regular attendance is demanded from the students, discipline is expected, study is the passion, hard work becomes the habit, happy learning is the success mantra.

### **Vision and mission :**

#### **Vision :**

To establish itself as a centre of excellence for ensuring quality in higher education, by shaping the human resource in the right way and thereby contribute towards upliftment society and development of the nation.

#### **Mission :**

1. To offer innovative career oriented program.
2. To inculcate independent thinking in learners.
3. To ensure competence building and employability to serve the society.
4. To empower stakeholders by exploring their hidden potentials.
5. To contribute towards growth and preservation of heritage, culture and congenial academic atmosphere by creating awareness in coming generation.

### **About the course BBA (Bachelor of Business Administration) :**

BBA is one of the most popular bachelor degree programme after class 12. It is a 3 year professional undergraduate course in business management, which is the gateway for higher studies in different discipline and also to numerous job opportunities in a plethora of sectors like marketing, education, finance, sales to name just a few.

Thus course offers knowledge and training in management and leadership skills to prepare them for management roles and entrepreneurship.

### **Eligibility Criteria :**

Aspirants who have completed their H.S. (10+2 level) in Arts, Science or Commerce from a recognized educational board or university can peruse BBA.

The candidates must have at least 50% marks (45% for SC/ST) in aggregate is eligible to apply for admission into this course.



### **Internal Assessment :**

Each course has an internal assessment of 25 marks and an end semester examination of 75 marks except course 60100 (Project Study) which will be internally evaluated for the full 100 marks and course 40300 (Environmental Studies), the conduct of which will be governed by Dibrugarh University. The internal assessment is done through Class test (10 marks), Home Assignments (5 marks), GD and seminar (5 marks) and attendance (5 marks).

### **Attendance :**

As per the rules of DU, a student must attend at least 80% of classes in each paper to be able to appear in the end semester examination as a regular candidate. Students with attendance between 70% and 80% appear as non- collegiate students and need to pay a fine to appear for their examination. Those with less than 70% attendance are debarred from appearing in their end semester examination. (Except under exceptional circumstances at the discretion of the centre.)

### **Infrastructure of the school :**

1. Smart class room.
2. Departmental library along with central library of CKBCC.
3. Computer lab with high speed internet facility.
4. Separate hygienic washroom for boys and girls.
5. Free wi-fi zone for students.
6. Provision for providing laptop for students.
7. CCTV Camera enhancing campus for security.
8. Separate restroom for boys and girls.
9. Hygienic and purified drinking water facility.
10. A well trained medical unit.
11. Canteen for students.
12. A well facilitated hostel for girls.
13. A huge open playground.
14. Indoor stadium.
15. Digital and high tech room for video conferencing.





Teaching Methods/Pedagogy	Students' Performance Evaluation
<ul style="list-style-type: none"> <li>• Class Room Learning</li> <li>• Group Discussion</li> <li>• Role Playing</li> <li>• Case Studies</li> <li>• Activity Based Learning</li> <li>• Presentations</li> <li>• Assignments</li> <li>• Industry Field Visits</li> <li>• Guest Lectures</li> </ul>	<ul style="list-style-type: none"> <li>• Assignments</li> <li>• Class Tests</li> <li>• Periodical Tests</li> <li>• Presentations</li> <li>• Seminars</li> <li>• Group Discussions</li> <li>• Workshops</li> </ul>

**Result of BBA Final/End Semester Examination**  
**From the Year 2016 to 2021**

Session	Res ult Year	Course	Enrol ment	Appeared			1st Div.	2nd Div.	Simple Pass		Total Pass			Pass Perce ntage
				Male	Fem ale	Total			Male	Fem ale	Male	Fem ale	Total	
2013-14	2016	HRM	15	3	6	9	2	3	0	0	1	4	5	55.56
2014-15	2017	HRM	24	11	4	15	8	3	0	0	8	3	11	73.33
2015-16	2018	HRM	24	8	11	19	9	3	0	0	6	6	12	63.16
2016-17	2019	MKT-11 (M-7, F-4)	14	7	4	11	4	2	0	0	4	2	6	54.55
2017-18	2020	HRM-01(F)/ MKT-07 (M-4, F-3)	10	4	4	8	6	0	0	0	2	4	6	75
2018-19	2021	HRM-09(M-3, F-6)/ MKT-07 (M-6, F-1)	21	9	7	16	7	2	0	0	6	3	9	56.25



**Wall Magazine Competition organized by CKBCC School of Management :**

The Competition was conducted amongst the student of BBA Department on 7<sup>th</sup> Dec. 2021. The college Principal Dr. Ranjit Sarma, inaugurated the Programme and the Co-ordinator Mr. Sarangapani Phukan also delivered a motivational Speech on that Programme. In that Competition total 12 [twelve]no. of groups participated and each group consist of 5 [five] numbers. The theme of the wall magazine was “LIVE GREEN, LOVE GREEN AND THINK GREEN”. All college teachers and office staff were present in the programme. Dr. Neeta Lagashu (Taye) Dept. of English, Dr. Kironmoy Chetia, Dept of English and Mrs. Geetali Hazarika, Dept of Assamese were invited as judges for the competition. Finally the Judges found out the winning Groups.

1 <sup>st</sup> Winner	:	Group NEXUS
2 <sup>nd</sup> Winner	:	Group ECO WARRIOR
2 <sup>nd</sup> Winner	:	Group SOCIAL SYNERGY
3 <sup>rd</sup> Winner	:	Group SPARTAN

The Prize Distribution was on 16<sup>th</sup> Dec. 2021

**PLANNED FUTURE COURSE OF ACTION TAKEN BY CKBCC SCHOOL OF MANAGEMENT :**

- Enhancing the enrolment capacity of BBA course
- Introducing full-time MBA course under Dibrugarh University
- Introducing additional Speciality in Hospital and Healthcare Management, Tourism & Travel Management, Management of Insurance Business.
- Establishing a placement cell.
- Build a mini computer lab with internet facility.

**1. ABOUT THE INSTITUTION**

Chandra Kamal Bezbaruah Commerce College, one of the premier provincialized institutions imparting Commerce Education in the North-East Region is situated at the heart of Jorhat town. This full-fledged Commerce College was established in 1965 with the vision of producing a good number of able commerce graduates to promote entrepreneurial activities and to shoulder various responsibilities in Trade, Industry and Commerce and also to provide them with the opportunity to build up their professional careers like Chartered Accountants, Cost and Management Accountants, M.B.A. etc. The College has celebrated its Glorious Golden Jubilee in the Year 2014-15.

The College always remembers the remarkable sacrifice of a few enthusiastic founder teachers who took all pains to translate the dream of the College into reality. Under the leadership and able guidance of founder principal Late Madhab Chandra Chakrabarty as well as the sincere devotion of founder teachers Late Dwijendra Nath Sarmah, Shri Anil Chandra Sarmah and Shri Khagendra Nath Sarmah Baruah Commerce education gradually flourished. In 1974 the College was brought under the Deficit Grant-in-Aid system, and in the same year, it was recognized by University Grants Commission. The Government of Assam from the year 2005 provincialized the College.



The College started with only 130 students. Till today this College has produced more than 3,000 graduates, and most of them are well placed in society. Presently more than 1,000 students are studying in this College. Moreover, this College has a dedicated teaching staff with 26 members. The College has a rich computerized library with nearly 25,000 books in addition to journals, magazines and newspapers.

At present, the College offers speciality courses in Accounting & Finance, Marketing, Banking & Insurance and Human Resource Management. Catering to the need of job-oriented courses for the students, the College offers the BBA course under Dibrugarh University. Regular M.Com Programme (Speciality in Finance and Marketing) under Dibrugarh University will be started in the college from this Academic year. The College is also having a well-equipped computer laboratory, Digital Class Rooms, computerized Administrative Block and number of other facilities besides scopes for extracurricular activities. The students can also take advantage of oral coaching centre of the Institute of Cost Accountants of India, IGNOU study centre and DODL study centre. With the gaining popularity of Commerce Education, it is hoped that this College will fulfil the needs and aspirations of the younger generation of the Region.

### **Vision**

To establish itself as a centre of excellence for ensuring quality in higher education, by shaping the human resource in the right way and thereby contribute towards the upliftment of the society and development of the Nation.

### **Mission**

- # To offer innovative, career-oriented programmes.
- # To inculcate independent thinking in learners.
- # To ensure competence building and employability to serve society.
- # To empower stakeholders by exploring their hidden potential.
- # To contribute towards growth and preservation of heritage, culture and congenial academic atmosphere by creating awareness incoming generation.

### **TEACHING STAFF OF CKBCC SCHOOL OF MANAGEMENT**

We have highly experienced and qualified teachers. Their names are stated below-

1. Mr. Shobhan Saikia, M.Sc, M.Phil (Vice Principal)
2. Dr. S. Borah, M.Com, PhD
3. Mr. Rupam Sarmah, M.Sc
4. Dr. H. Das, M.Com, M.Phil, PhD
5. Ms. M. Das, M.A
6. Dr. S. Deka, M.Com, PhD
7. Dr. N. Lagachu, M.A, PhD
8. Dr. R. Roy, M.Com Double, LLB, PhD
9. Ms. R. Dutta, M.A., B.Ed
10. Dr. K. Chetia, M.A., M.Phil, PhD
11. Dr. N. Konwar, M.Com, PhD



12. Mr. S. Phukan, MBA, PGDCA (Co-ordinator)
13. Ms. Barsha Borah, M.Com, M.Phil, PGDBM
14. Ms. Munmi Bordoloi, M.Com, M.Phil
15. MS. Prerana Sarma, M.Com
16. Mr. Bulbul Saharia, M.Com, M.Phil
17. Mr. Manash Pratim Gswami, M.Com,
18. Guest Lectures as per requirement.

## **2. OBJECTIVES OF THE COURSE**

### **The main objective ;**

- i) To create Professional Managers for Business, Industry and Service Sector.
- ii) To create zeal among the youths to take up entrepreneurial and managerial careers.

**3. WORKING HOURS : 09.00 AM to 02:00 PM**

**4. MEDIUM OF INSTRUCTION : ENGLISH**

## **5. COURSE OF STUDY**

A student of the course shall be required to take up the following subjects :

### ***First Year :: Session 2021-2022***

#### **Semester - I ( July to December )**

- 10100 :: Introduction to Business  
10200 :: Principles of Management  
10300 :: Business Economics  
10400 :: Financial Accounting

#### **Semester - II ( January to June )**

- 20100 :: Quantitative Techniques – I  
20200 :: Organization Behaviour  
20300 :: Business Communication  
20400 :: Business and Society

### ***Second Year :: Session 2021-2022***

#### **Semester - III ( July to December )**

- 30100 :: Financial Management  
30200 :: Business Law



- 30300 :: Computer Application
- 30400 :: Marketing Management

**Semester - IV ( January to June )**

- 40100 :: Information System in Business
- 40200 :: Personality Development
- 40300 :: Environmental Studies
- 40400 :: Human Resource Management

**Third Year :: Session 2021-2022**

**Semester - V ( July to December )**

- 50100 :: Business Ethics
- 50200 :: Production Management
- 50300 :: Cost & Management Accounting
- 50400 :: Entrepreneurship Development

**Semester - VI ( January to June )**

- 60100 :: Project Study
- 602X0 :: Specialization - I
- 603X0 :: Specialization - II
- 604X0 :: Specialization - III

**6. SPECIALIZATION SUBJECT**

A student shall have to opt for any one of the following Specialization Subjects consisting of three papers of 100 marks each and a project work of 100 marks in Semester-VI. The student will be attached to an Industry / Organization for at least 10 days for the Project Work. The Specialization Subjects are —

**a) Marketing Management**

- 60210 :: Retailing
- 60310 :: Understanding the Customer
- 60410 :: Sales Management

**b) Human Resource Management**

- 60220 :: Personal Management
- 60320 :: Human Resource Development



60420 :: Industrial Relation

**c) Management of Insurance Business**

60230 :: Fundamentals of Insurance

60330 :: General Insurance

60430 :: Life Insurance

**d) Financial Management**

60240 :: Business Finance

60340 :: Taxation

60440 :: Indian Financial System

**7. EXAMINATION PATTERN**

- a) There shall be one End Semester Examination at the end of each semester to be conducted by the University at such dates and time as may be fixed by the University.
- b) A student needs to attend at least 80% of all classes for each course separately for appearing in the End Semester Examination, provided that a student who attends less than 80% but more than 70% shall also be allowed to appear in the examination as a non-collegiate candidate on payment of a fee prescribed by the University from time to time.
- c)
  - i) Each course shall be of 100 marks of which End Semester Examination shall be for 75 marks and 25 marks for Internal Assessment, except course 60100 (Project Study which will be evaluated internally for the full 100 marks). End Semester Examinations for each course shall be of three hours duration.
  - ii) Internal Assessment shall generally be done through 2 sessional examinations which will have a weightage of 10 marks (5+5); Home Assignments with a weightage of 5 marks. Presentations and Seminars with a weightage of 5 marks and Class Attendance also with a weightage of 5 marks. **This distribution may be different for some courses where it will be specifically mentioned in the syllabus.**
- d) The pass marks for BBA semester examinations shall be 40% in each course, to be obtained separately in the Internal Assessment and End Semester Examinations and 45% in the aggregate for the entire semester.
- e) A student who does not obtain the requisite marks in the Internal Assessment shall not be eligible to appear in the End Semester Examination. Such candidates shall have to take a fresh admission in the semester concerned in the following session.
- f) Sections 5 (c), 5 (d) and 5 (e) will not be applicable in case of Course 40300 (Environmental Studies).



- g) A student shall be declared to have passed the BBA semester examinations provided he/she has passed in all the courses separately.
- h) A student who has not cleared an End Semester Examination is eligible to appear in a special Compartmental Examination to be conducted not later than 45 days from the date of declaration of the End Semester results. Sections 5 (e) and 5 (g) shall be made applicable to determine whether a student has passed the compartmental examination in the said course and the semester as a whole. Appearing in the Compartmental Examination will be considered as a chance as mentioned in Sections 5 (i) and 5 (j).
- i) A student shall be entitled to a maximum of fourteen (14) chances to clear all the six semesters of the BBA Programme. A student shall be entitled to clear a particular End Semester Examination in two chances provided that a student may avail a special chance (third and final chance) in any two End Semester examinations.
- j) Not appearing in a regular End Semester Compartmental Examination by a candidate after obtaining eligibility to appear in the same amounts to losing a chance.
- k) A student who has duly passed all the six semesters shall qualify for the Degree of Bachelor of Business Administration (BBA) of Dibrugarh University. A student shall be declared to have passed in the First Division if he/she secures 60% or more marks in the aggregate; in the Second Division if he/she secures 50% or more marks but less than 60% in the aggregate. A student who passes securing less than 50% marks in the aggregate shall be declared Simple Pass. A minimum of 45% marks in aggregate shall be required to pass the BBA examination.

## **8. ELIGIBILITY**

A student who has passed the Higher Secondary Examination (10+2) in Arts, Science or Commerce of the Assam Higher Secondary Education Council or an equivalent examination (10+2) recognized as such by the University with at least 50% marks (45 percent for SC/ST) in aggregate, will be eligible to apply for admission into the First Semester BBA Programme.

## **9. ADMISSION**

Selection of candidates for BBA First Semester will be made on merit basis.

## **10. A) FEE STRUCTURE [ To be paid annually ]**

1.	Admission fee	500.00
2.	Identity Card Fee	100.00
3.	Establishment Fee	800.00
4.	Contingency	500.00
5.	Registration Fee (D.U.)	250.00

Payable only 1<sup>st</sup> Semester



6.	Enrolment Fee	30.00
7.	Library Caution Money (Refundable)	250.00
	Payable only 1 <sup>st</sup> Semester	
8.	Library Fee	200.00
9.	College Examination Fee	350.00
10.	College Development Fee	500.00
11.	Electricity Fee	500.00
12.	N.C.C. & N.S.S.	20.00
13.	Students' Welfare Fee	50.00
14.	Students' Union Fee	100.00
15.	Magazine Fee	150.00
16.	Games & Sports Fee	100.00
17.	Festival Fee	100.00
18.	Co. Curricular activities	200.00
19.	ICT	100.00
20.	Misc.	200.00
	<b>Total</b>	<b>5000.00</b>

**B) Tuition Fee Per Semester : Rs. 15,000.00**

**Semester wise Fee Structure**  
**From the Academic Session 2021-22**

Semester	Admission Fee	Tuition Fee	Total Fee
1 <sup>st</sup> Semester	5000/-	15,000/-	20,000/-
2 <sup>nd</sup> Semester	Nil	15,000/-	15,000/-
3 <sup>rd</sup> Semester	4500/- (After deducting Registration Fee Rs. 250 & Library Caution Money Rs. 250)	15,000/-	19,500/-
4 <sup>th</sup> Semester	Nil	15,000/-	15,000/-





5 <sup>th</sup> Semester	4500/- (After deducting Registration Fee Rs. 250 & Library Caution Money Rs. 250)	15,000/-	19,500/-
6 <sup>th</sup> Semester	Nil	15,000/-	15,000/-

**\* Total Course Fee for 3 years = Rs. 1,04,000.00**

## 11. ACADEMIC SCHEDULE

First Semester Admission : Later part of June/early July every year.  
 Subsequent Admissions : Within three weeks of declaration of previous Semester results.

### Classes

First, Third & Fifth Semester : August to December  
*(Including Examinations)*  
 Sessional Exam I : End of September  
 Sessional Exam II : Mid November  
 End Semester Examination : Early part of December  
 Announcement of Result : Month of January in the subsequent year.

Second, Fourth & Sixth Semester : February to June  
*(Including Examinations)*  
 Sessional Exam I : End of March  
 Sessional Exam II : Mid May  
 End Semester Examination : Early June  
 Announcement of Result : July

## 12. IDENTITY CARD

An Identity card is issued to every student to be possessed by his/her during the college hours.



### **13. UNIFORM FOR STUDENTS**

Students are required to attend College in 'UNIFORM'. The code of dress for both boys and girls be :

<b>Shirt</b>	:	Officers Sky Blue with self check.
<b>Trouser</b>	:	Carbon Blue with self light strip.
<b>Coat</b>	:	Same as Trouser.
<b>Socks</b>	:	Dark Blue (Jocky).
<b>Tie</b>	:	Blue stripe.
<b>T-Shirt</b>	:	Collar T-Shirt with front and back print.
<b>Shirt</b>	:	Monday, Tuesday, Thursday and Friday
<b>T-Shirt</b>	:	Wednesday and Saturday

**\* Note :** Students are requested to contact with Dress Capital, Old Circuit House Road, Jorhat for their Uniforms.

### **14. LIBRARY FACILITY**

The College has a computerized and digital library with a rich collection of textbooks, reference books, periodicals, journals, news-papers etc. and is desired to be used regularly by the students.

Students are to follow the Library rules strictly. The library remains open from 10 AM to 5 PM on all working days.

### **15. HOSTEL**

The College has a secured and well-furnished Girls' Hostel with 35 seats. Admission to the hostel will be on merit basis.

### **16. STUDENTS' CO-CURRICULAR ACTIVITIES**

The College provides facilities for indoor and outdoor games for both Boys and Girls. Willing students can join the National Cadet Corps (N.C.C.), National Service Scheme (N.S.S.) and Bharat Scout & Guide unit of the College.

### **17. CAREER COUNSELLING**

A Committee of teachers headed by the Principal is involved in constant monitoring of students' academic interest and in helping them to opt for a career that suits their needs, interest and aptitudes. To develop the personalities of the students; programmes like quiz, debating, eloquence, seminars, group discussions, lectures etc. are organized among the students from time to time.

### **18. WOMEN'S CELL**

The College has a Women's Cell 'Aastha' formed under the Centre for Women's Studies, Dibrugarh University. Since its inception, the Cell has been undertaking several activities for women empowerment.



**19. ALUMNI ASSOCIATION**

The College has an Alumni Association which keeps a good relationship with the alumni of the College in and around the country.

**20. PARENTS-TEACHERS' ASSOCIATION**

The College has a Parents-Teachers' Association. It conducts regular interactive sessions for the overall development of the students.

**21. OTHER UGC RECOMMENDED COMMITTEES/CELL**

The College has Internal Complaint Committee, Grievance Redressal Committee and Anti-Ragging Committee and R & D Cell formed as per UGC guidelines.

**22. B.COM / BBA COURSE**

The college offers B.COM and BBA course under Dibrugarh University. Admission, eligibility, curriculum, the pattern of examinations etc. are followed as per Dibrugarh University's rules and regulations.

**23. ICAI: CMA SUPPORT**

The College runs an ICAI recognized Oral Coaching Centre for CMA course which is second such centre in the North-East Region. As professional degree holders have more demand in the Job market than commerce graduates, H.S/10+2 passed students can take advantage of this ICAI Support Centre in the College for pursuing CMA Course along with B.Com. Course. Their sincere effort may make it possible to earn B.Com. and CMA both the degree at a time.

**24. IQAC**

The College has an Internal Quality Assurance Cell, structured as per the guidelines of National Assessment of Accreditation Council, which ensures quality control and its sustainability.

**25. ACADEMIC FACILITIES**

Besides imparting regular course of Commerce Education, the College also provides the following facilities to the students, and some of those are available for outsiders also.

**26.1 IGNOU Study Centre**

A study centre of Indira Gandhi National Open University (Code-0410) is running in the College having as many as 32 programmes including M.B.A., M.Com., M.LIS, M.A.H., M.S.O., M.H.D., B.D.P., B.C.A. and M.C.A. The IGNOU Jorhat Regional Centre is operating from the College campus.

**26.2 DODL Study Centre**

A study centre of Dibrugarh University Open and Distance Learning is running in the college with two programmes B.Com and M.Com.



### **26.3 KKHSOU Study Centre**

A study centre of Krishna Kanta Handiqui State Open University is running in the college that offers B.Com, B.A., M.Com and M.A. in Economics.

### **26.4 Indian Accounting Association (IAA) Branch**

The College is also having a branch of Indian Accounting Association (Affiliated to International Accounting Associations for Education & Research, New York), an academic forum for promoting research and development in the field of accounting.

### **26.5 Certificate Course in Tally Accounting**

The College provides certificate courses in

- Tally Essential Level I
- Tally Essential Level II, and
- Tally Comprehensive.

These courses are conducted by Tally Education Pvt. Ltd.

Eligibility : H.S. passed.

### **26.6 Book Bank**

Book Bank facility, in the College Central Library, is provided to the economically disadvantaged students of the College.

### **26.7 Internet Facility**

Internet facility is provided to the students and employees on all working days.

### **26.8 Xerox Facility**

Xerox facility is provided to the students and employees at a subsidized rate.

## **27. OTHER FACILITIES**

### **27.1 Auditorium**

The college has Madhab Ch. Chakravorty Auditorium equipped with all modern amenities that is capable of hosting cultural and such other activities.

### **27.2 Games & Sports**

The college has its playground and Dwijendra Nath Sarma Sports Complex. Both indoor and outdoor games facilities are extended to the students within the campus. The sports complex is equipped with all modern amenities with a functioning gymnasium hall for the students.

### **27.3 Parking Facility**

The College provides in campus two-wheeler and four wheeler parking facility for both students and employees.



#### **27.4 Canteen Facility**

The College provides canteen facility during the college hours.

### **28. OTHER BODIES**

#### **28.1 CKBCC Cine Club**

The College has a Cine Club which aims to develop an atmosphere for the appreciation of Cinema as serious art.

#### **28.2 Health and Sanitation Club**

The College has a Health and Sanitation club which favourably influences attainment of optimum health and hygiene.

#### **28.3 Innovation Entrepreneurship and Career Guidance Cell (IECGC)**

The College provides information and counselling to the unemployed youth of the locality besides its students for self-employment through its Information and Career Guidance Cell.

#### **28.4 DELVESS**

The Department of English, CKB Commerce College has a forum of students named DELVESS (Department of English, Literature, Values and English Studies Society). This forum tries to promote creative writing, understanding literature specially English and inclusion of moral and ethical values through various programmes.

#### **28.5 Students' Union**

The Students' Union of the college is formed through an annually held Students' Union Election. The Union carries on various activities like College Week, Fresher's Social, Farewell, Saraswati Puja, Sankardev Tithi etc. They perform these activities under the guidance of the Teacher Advisors appointed by the Principal of the College.

#### **28.6 Red Ribbon Club**

CKB Commerce College has a Red Ribbon Club with the goal of raising awareness about various health issues such as HIV/AIDS, Blood Donation and so on.

#### **28.7 Disabled Friendly Resource Room**

Catering to the need of differently abled students, the college has a well-furnished resource room.

Date :

**Sd/- Dr. Ranjit Sarma**  
Principal



M C Chakrabarty Auditorium



COLLEGE CANTEEN



D N SARMAH INDOOR STADIUM

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COLLEGE LIBRARY



COLLEGE ADMINISTRATIVE BUILDING



COLLEGE CAMPUS



COLLEGE FIELD



COLLEGE WEBSITE



COLLEGE DIGITAL ROOM





CLEAN INDIA CAMPAIGN



TREE PLANTATION AT COLLEGE



BIHU AT COLLEGE

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SANKARDEVA TITHI AT COLLEGE



MUWATHAI TRAINING AT COLLEGE



COLLEGE NCC



